

**CHECKLIST OF DOCUMENTS REQUIRED ALONGWITH APPLICATION FOR  
BENEFICIAL INTEREST**

Sr. No.	Description	Applicant Remarks Document Attached (Yes / No)	
1.	Administrative charges @ 40% of 25% of the applicable licence fee.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.	No objection certificate from existing 'Developer, filed through its authorized signatory, specifically designated for the purpose; as well as from the 'land owner licencees', in person (not through GPA/SPA assignees), to the proposed change/assignment.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	A consent letter from the 'new entity' for the proposed change.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	Justification for such request.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5.	The status regarding creation of third party rights in the colony. In case no third party rights are claimed to have been created in the colony, an affidavit to the said effect be also submitted by the existing developer.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6.	Documents pertaining to Technical and Financial Capacity of the 'new entity' proposed to be inducted as a 'Developer' or 'shareholder(s)' as per prescribed policy parameters for the purpose of grant of licence.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
7.	An undertaking to pay the balance administrative charges before final approval.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
8.	An undertaking to the effect that in case the administrative charges for such cases is fixed in the Act/Rules at a rate higher than that being recovered, the applicant shall be liable to pay the difference as and when demanded by DTCP.	<input type="checkbox"/> YES	<input type="checkbox"/> NO