

To

All Senior Town Planners of the State.

Memo No. M-46-II/2015/497

Dated: 09-06-2015

**Subject: Instructions regarding inspection of controlled areas and urban areas and to submit the action taken report against the unauthorized constructions/colonies.**

Please refer to this office endst. dated 07.10.2013 on the matter cited as subject. No. of complaints are being received in the Head Quarter against the unauthorized colonies coming up/developing in the controlled areas/urban areas declared by the Department. It is observed that no effective action is taken against unauthorized colonies/certificate brought to notice of field office through such complaints, which is matter of grave concern.

In view of above, I am directed to request you to visit all the controlled areas/urban areas falling under your jurisdiction atleast once in a month and send detailed inspection note & ATR on unauthorized constructions/colonies detected during previous inspection in addition to monthly certificates.

*Sd/-*  
(Karamveer Singh)  
District Town Planner (HQ)  
for Director General, Town & Country Planning,  
Haryana, Chandigarh.