

Office Order

Memo No.STP(E&V)/Misc-21/2013/

Dated:

Subject: Mechanism for approval and release of funds for survey work for declaration of Controlled Areas and preparation of field books.

Following mechanism is approved for release of funds for survey work and preparation of field books for controlled areas.

1. Since controlled areas are declared through the office of Chief Coordinator Planner (NCR), therefore, concerned District Town Planner shall submit a proposal for getting the survey done from private agency if required with full justification within 15 days of publication of controlled area notification in terms of Section 4(2) of Act of 1963.
2. Chief Coordinator Planner (NCR) shall obtain in principal approval of Director General Town and Country Planning, Haryana and convey the same to concerned District Town Planner for calling bids.
3. Concerned District Town Planner shall call bids by publishing tender notice in 2 leading newspapers. Tender notice shall also be hosted on website. In case only one bid is received, second advertisement shall be issued. If even after second advertisement, single bid is received, then committee shall take suitable decision.
4. Bids received in pursuance of said notice shall be opened in presence of committee consisting of concerned Senior Town Planner, Accounts Officer o/o Senior Town Planner and concerned District Town Planner.
5. Successful bidder will be awarded contract on standard terms and conditions which shall be formulated by Chief Coordinator Planner (NCR).
6. After completion of work, concerned District Town Planner shall forward the bills after verification to Accounts officer o/o Senior Town Planner. The committee referred in para 4 above shall check the work and submit certificate of satisfaction while forwarding the bills to Chief Accounts Officer (HQ)
7. Accounts branch at HQ would then process the bills and obtain sanction of Director General Town and Country Planning, Haryana for release of funds from 1% administrative fund of IDC and shall be responsible for disbursement of same.

(Anurag Rastogi, IAS),
Director General, Town & Country Planning,
Haryana, Chandigarh.

Endst. No.STP(E&V)/Misc-21/2013/ID/1002-1033

Dated: 14.05.2013.

A copy is forwarded to following for information and necessary action:

1. Chief Town Planner (Haryana).
2. Chief Coordinator Planner (NCR).
3. All the Senior Town Planners in the State.
4. Chief Accounts Officer (HQ).
5. All the DTPs in the state.
6. Accounts officer (HQ).
7. Superintendent (Establishment).
8. Superintendent (E&V).

Sd/-
District Town Planner (E),
For Director General, Town & Country Planning
Haryana, Chandigarh.