

Directorate of Town and Country Planning Haryana
Ayojna Bhawan, Sector-18, Chandigarh, web site: tcpharyana.gov.in
Phone: 0172-2549349; e-mail: tcphry@gmail.com

To

1. All Senior Town Planners of the State
2. All District Town Planners of the State

Memo no. Misc-317/JE(SS)/2012/26327-28

Dated: 20.12.2012

Subject:- Instructions regarding reporting of unauthorized constructions at the time of sending site report in Change of Land Use (CLU) cases and related matter thereof.

It is observed that field offices/Circle offices are sending report on CLU Applications in respect of unauthorized construction raised at site duly indicating on site plan as well as by indicating on the building plans. In case, the Competent Authority decides to grant CLU permission, applicant is asked to demolish the non compoundable construction within thirty days and confirmation in this regard is forwarded by concerned DTP.

2. In order to bring transparency in the dealings of the Department, it has been decided that in future, photographs of existing unauthorized construction and demolished non-compoundable construction alongwith C.D of demolished construction to be submitted by the applicant, will be sent to Directorate, by concerned DTP and the confirmation in respect of non compoundable construction will clearly be shown in the photographs. Since, Digital Cameras have already been provided to all field offices, the field functionaries will not find any difficulty in getting photograph of such construction. The applicants shall also be directed to submit CD of videography of the unauthorized construction being demolished. The above instruction may strictly be followed henceforth.

Sd/-

District Town Planner (HQ),
For: Director General, Town & Country Planning
Department Haryana, Chandigarh

Endst. No. Misc-317/JE(SS)/2012/26329-31

Dated: 20.12.2012

A copy is forwarded to the following for information and necessary action:-

1. STP (E&V) o/o DGTCP, Haryana, Chandigarh.
2. All DTPs (HQ) o/o DGTCP, Haryana, Chandigarh.
3. All JEs (HQ) o/o DGTCP, Haryana

Sd/-

District Town Planner (HQ),
For: Director General, Town & Country Planning
Department Haryana, Chandigarh