

OFFICE ORDER

Subject: Hosting of additional documents on the website of the Department.

The State Information Commission in Appeal Case No. 6054 of 2015 has observed as follows:-

“for the sake of transparency and administrative accountability, it will be in public interest that the department takes all necessary steps to make the information available suo-moto on its website which is otherwise mandatory as per Section 4(b) (i) of the RTI Act, 2005. The Director General, Town & Country Planning, Haryana, Chandigarh should take appropriate steps to expedite the process and complete it in a time bound framework so that the people are not forced to run from post of pillar to get the information which is otherwise supposed to be readily available”.

It is accordingly directed that all DTPs/ATPs shall in future forward a copy of the documents to the designated nodal officer for website updation to enable hosting of such documents on continuing basis on the website, which shall be in addition to those being forwarded currently:

- (i) Licenses and CLU permissions
- (ii) Zoning Plans
- (iii) Renewal of licenses
- (iv) Transfer of licence
- (v) Change of beneficial interest/ developer
- (vi) Building plan approvals
- (vii) Occupation Certificate
- (viii) Completion Certificate

The Record Keepers/Colony Branch/Works Branch and Drawing Branch officials shall continue with compilation of such old records and soft copy of the same shall be forwarded for hosting on the website.

Sd/-

(Arun Kumar Gupta, IAS)
Director General, Town and Country Planning
Haryana, Chandigarh.

Endst. No. 22915-22913

Dated: 24/11/2015

A copy is forwarded to the following for information and necessary action please.

1. PA to DGTCP.
2. PA to CTP, Haryana
3. STP (M)
4. STP(E&V)
5. All the DTPs at Head Quarters
6. All the ATPs at the Head Quarters
7. CAO/AO/SO at the Head Quarters
8. All PA/JE and Dealing Assistants
9. All Drawing Branch officials

Sd/-

(P.P Singh)
District Town Planner (HQ)
Director General, Town and Country Planning
Haryana, Chandigarh