Office Order

It has been observed that there is no prescribed time limit for approval of revised layout-cum-demarcation plan and zoning plans of Affordable Residential Plotted Colonies (DDJAY) which leads to the unnecessary delay for submission of files for approval. Therefore, all the officers/officials at the HQ as well as field offices are directed to ensure that while submitting the cases of approval of revised layout-cum-demarcation plan and zoning plans of Affordable Residential Plotted Colonies following time limit shall be adopted:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Concerned Office/Officer</th>
<th>Time lines for report</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>After submission of demarcation plan the concerned DTP will submit the report to STP (Circle)</td>
<td>Within 15 days</td>
</tr>
<tr>
<td>2.</td>
<td>STP Circle will forward the report to Directorate</td>
<td>Within 7 days</td>
</tr>
<tr>
<td>3.</td>
<td>After receipt of report of DTP/STP field, the final approval will be given by DGTCP after examining the case at each level.</td>
<td>Within 15 days</td>
</tr>
</tbody>
</table>

These instructions should be complied with immediate effect.

Dated:-

(K. Makrand Pandurang, IAS)
Director,
Town and Country Planning,
Haryana, Chandigarh.

Endst. No. ZP-1346/AD(NK)/2020/1020-58 Dated:- 18-06-2020

A copy is forwarded to the following for information and further necessary action as per above:

1. Chief Town Planner, Haryana, Chandigarh.
2. Chief Town Planner (IT&M), Haryana, Chandigarh.
3. Senior Town Planner (Monitoring), Haryana Chandigarh.
4. Senior Town Planner (E&V), Haryana Chandigarh.
5. All Senior Town Planners (Field).
6. All District Town Planners (Hqrs).
7. All District Town Planners (Field).
8. All ATP (Hqrs)/Colony Branch/CLU Branch.
9. Project Manager (IT) with a request to update on office e-application (internal office communication section).

(Savita Jindal)
District Town Planner (HQ)
For: Director, Town & Country Planning
Haryana, Chandigarh