

ORDER

Consequent upon amendment in the Haryana Building Code-2017, duly conveyed vide memo no. Misc-138-A-Loose/7/5/2006-2TCP dated 22.12.2017 and office order duly circulated vide endorsement no. PF-74/SD(BS)/2018/7591-96 dated 01.03.2018, the procedure for grant of Occupation Certificate and Composition of violation of the Building stated in Office Order dated 01.03.2018 is to be formulated.

2. As per code 4.11 of the amended Haryana Building Code-2017, duly conveyed by the Government vide memo dated 22.12.2017, the Building under low risk category i.e. residential plotted, commercial sites having maximum permissible heights upto 15 mtrs and area upto 1000 sqmtrs, industrial buildings (all sizes & heights) are considered for grant of Occupation Certificate under Self Certification. The necessary details regarding attachment of forms and other requirements including other provisions are mentioned in the said code.

3. The concerned District Town Planner/Senior Town Planner shall circulate the application for grant of Occupation Certificate, received under Self Certification, to the Member/s of the Committee. All the Members including the concerned Superintending Engineer/Executive Engineer, Haryana Sahari Vikash Pradhikaran (HSVP), shall submit report within five days of receipt of application from concerned STP/DTP. If, no communication/report is received from Executive Engineer, HSVP/Concerned Members then it shall be constituted as Building is fit for grant of Occupation Certificate. The concerned Chairman/Competent Authority shall issue an Occupation Certificate in Form-BRS-V within eight working days of receipt of the Form-BRS-III duly complete in all respect and accompanied with the Forms, Affidavits and other documents as mentioned in the Code-4.11.

4. Since, the Haryana Building Code-2017 amended on 22.12.2017 allows Self Certification of the grant of Occupation for commercial sites having maximum permissible heights upto 15 mtrs and area upto 1000 sqmtrs, industrial buildings (all sizes & heights), which requires Fire Clearance from concerned Authority of Fire Services, the STP/DTP shall grant the approval, only when the necessary NOC/permission from Fire point of view is attached with the Form-BRS-III by the applicant.

Place: Chandigarh
Dated:13.04.2018

-Sd/-
(K.Makrand Pandurang, IAS)
Director General
Town and Country Planning,
Haryana, Chandigarh.

Endst. No. PF-74-SD(BS)/2018/12213-219

Dated:19.04.2018

A copy is forwarded to the following for information and further action please: -

1. The Director, Fire Services, Sector-4, Panchkula.
2. Chief Administrator, Haryana Sahari Vikas Pradhikaran, Panchkula.
3. All Senior Town Planners in the State of Haryana.
4. All Superintending Engineers, Haryana Sahari Vikas Pradhikaran in the State of Haryana.
5. All Executive Engineers, Haryana Sahari Vikas Pradhikaran in the State of Haryana.
6. All District Town Planners posted in the field.
7. PM(IT) with a request to host the order on the website of the Department.

-Sd/-

(Rajesh Kaushik)

District Town Planner(HQ),

For: Director General, Town and Country Planning,
Haryana, Chandigarh.